

## 4.10 Parking Permits

### Policy Statement

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The intent of this policy is to guide the control and management of parking permits, whilst ensuring the equity and access of public parking is not reduced by oversupply of permits.

### Policy Scope and Application

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This policy has application throughout the City of Subiaco.

The City is committed to ensuring that the supply of parking permits is fair and equitable and meets the needs of residents, whilst acknowledging that the oversupply of permits reduces the availability of parking for all motorists and working to manage the impact of this.

As such, parking permits are issued on a needs and evidence basis and will not be issued as a matter of convenience to residents that obviates the need to access their on-site parking.

There are currently four types of permits issued by the City:

#### Residential Parking Permits

These are provided to residents who do not have adequate on-site parking to accommodate their vehicle/s. These permits are issued to dwellings that abut a street containing a time restriction.

#### Visitor Parking Permits

These are provided to residents to accommodate visitors to their property and are issued to dwellings that abut a street containing a time restriction.

#### Temporary Parking Permits

These are available to any person that would otherwise be eligible to receive a Residential or Visitor Parking Permit and may be issued for exceptional circumstances deemed appropriate by the City.

#### Special Purpose Parking Permits

These are designed for non-residential application and include:

*Event Parking Permits* – designed to accommodate persons involved in a particular event being organised by the City.

*Commercial Parking Permits* – designed to assist with access to commercial or residential properties for trades vehicles that need to have close access to their worksites and are likely to overstay time restrictions.

*Extraordinary Parking Permits* – designed to accommodate persons attending or involved in one-off community, non for profit or other extraordinary events.

#### Parking Permit Applications – Residential and Visitor

Parking permit applications must be submitted in full. Partial or incomplete applications will not be accepted or processed. The City will take appropriate measures to ensure that the privacy of its residents and applicants is not put at risk when administering this policy.

Applications that are found to have been submitted containing deliberately misleading information will not be processed. Any permits issued based on an application containing deliberately misleading

information may be cancelled, in this case the applicant will be unable to reapply for permits for a period of 12 months.

Residential and Visitor Parking Permits may be renewed annually, without additional fees, up to 2 subsequent times.

#### Residential Parking Permits

When determining the adequacy of on-site parking, the City will consider –

- (a) The number of on-site parking bays nominated on approved development plans.
- (b) Whether development approval has been granted for the provision of on-site parking regardless of the use being made of that area.
- (c) Where the nominated vehicle is of a size or type which cannot enter, or be accommodated by the garage or on-site parking area, the garage or area is still to be counted in the calculation of on-site parking area however, the access difficulties will be subject to an on-site assessment and if proven, a Residential Permit will be issued to accommodate that vehicle.
- (d) Vehicles other than motor cars, for example, caravans, trailers, including boat trailers, which cannot be parked within the read reserve, may occupy nominated on-site parking facilities in lieu of a motor car.
- (e) Unregistered vehicles are not classed as motor cars and cannot be included in the quantity of vehicles stored at the property.

#### Visitor Parking Permits

Residents will automatically be eligible for 1 Visitor Parking Permit, unless the property is otherwise considered to be excluded from permit eligibility. The City will approve the issue of 1 additional Visitor Parking Permit on application that outlines their circumstances and upon payment of the prescribed fee.

An application for 1 additional Visitor Parking Permit to service the needs of in-home care of support to the resident of the dwelling, will be exempt from the prescribed fee. The application must however be accompanied by evidence of that care or support service.

Residents living on a street with a 'permit parking only' restriction will be eligible for 1 additional Visitor Parking Permit exempt from the prescribed fee upon application.

#### Temporary Parking Permits

Upon application, the City may issue up to 20 one day Temporary Parking Permits free of charge per calendar year to a residential property for events and other one-off type occurrences at the residents dwelling, for example, birthday parties tec. An application for any additional permits over the allocation of 20 per calendar year will require payment of the associated fee.

#### Special Purpose Parking Permits

An application for an Event Parking Permit, a Commercial Parking Permit or Extraordinary Parking Permit shall be accompanied by the relevant fee stipulated in the schedule of fees and charges.

## Parking Permit Eligibility – Residential and Visitor

Residents occupying a dwelling on a short term lease or similar agreement (of less than 6 months) will not be eligible for Residential or Visitor Parking Permits. Residents occupying a dwelling on a lease agreement or similar instrument (of more than 6 months) will be issued permits valid for the period of the tenancy or 12 months, whichever is the lesser period.

Residents on streets of high parking demand, which predominantly service commercial and retail land use, or where parking is prohibited, will not be eligible to use any parking permit on their street. However, it is possible for these residents to apply for a Residential and/or Visitor Parking Permit for use on adjacent streets or other locations as determined by the City. For example, Residential and Visitor Parking Permits will not be issued for use in Hay Street.

The City may exclude grouped dwellings, multiple dwellings or residential components of mixed use development from being eligible for any Residential or Visitor Parking Permits where:

- (a) The dwelling is in close proximity to public transport
- (b) The demand for parking in the adjacent road(s) is high
- (c) The number of parking bays in the adjacent road(s) is significantly less than the number of dwellings in the immediate area.

## Permit Misuse

Permits found to be used contrary to this policy or the City's Parking Facilities Local Laws, including being sold, copied or altered will be revoked with the applicant deemed to be ineligible to re-apply for parking permits for a period of twelve months. The City may also revoke all permits issued to the applicant and refuse any permit application from a dwelling, which is occupied by that applicant for the same period.

Residential Parking Permits may not be used for the storage of vehicles on the road.

Visitor Parking Permits are intended for short term use by visitors to a residential property and shall not be used for any continuous period in excess of 24 hours without prior approval from the City. Visitor Parking Permits may not be used by residents for their own vehicles.

## Definitions

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“**storage**” in relation to a vehicle on the street refers to a period unmoved of 7 days or greater.

“**permit**” means a residential permit, visitor's permit, temporary permit or special permit issued under *Part 6* of the *Parking Facilities Local Law*.

## Related Sources

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- *Local Government Act 1995*
- *City of Subiaco Parking Facilities Local Laws*

Policy Details		
<b>Responsible Directorate</b>	Technical Services	
<b>Responsible Branch</b>	Health and Compliance Services	
<b>Responsible Officer</b>	Manager Health and Compliance Services	
<b>Affected Branches</b>	N/A	
<b>Council Adoption</b>	<b>Meeting Date</b>	20 April 2021
<b>Reviewed/Modified</b>	<b>Meeting Date</b>	
<b>Reviewed/Modified</b>	<b>Meeting Date</b>	