

Street Numbering

Introduction

The City of Subiaco Planning Services is responsible for the allocation of street numbers to all properties within the City. Street numbers are allocated to new developments, subdivisions, amalgamations and reallocation of street numbers in accordance with the *Australian/New Zealand Standard AS/NZS 4819:2011 – Geographic Information – Rural and Urban Addressing*.

Request for street number change

The City does not accept requests where the reason for requesting changes is:

- The number is considered 'unlucky' i.e. 13 or 4.
- The request is for religious reasons.
- The request is for a personal preference.
- The number is not good for business or believed to devalue the property.

Generally, unused property numbers will not be reallocated to adjoining properties as these may be required for future subdivision.

The City will consider a street number change if the property undergoes a subdivision, amalgamation or if there are difficulties associated with identifying the property.

The following requirements will be considered

- Where the main pedestrian access is from a street to dwelling/building for visitors.
- The adjoining property numbers. Numbers must be consecutive and odd and even numbers cannot be used on the same side of a street.
- The possibility of future subdivisions.

Submitting a request for street number change

The City automatically receives and processes street numbering requests where new plans for a subdivision or strata are lodged with Landgate.

Requests for an existing street number change must be submitted in writing to the City with a completed application form, signed by the owner of the property.

Application process

Once the application has been received in full and payment of the fee has been made, the request will be assessed. Street numbering requests are usually completed within 10 business days.

If a request for a change of address is approved, the City will notify any affected owners and the relevant Government and service agencies. These agencies are:

- Australian Electoral Commission.
- Western Australian Electoral Commission.
- Telstra.
- Synergy.
- Water Corporation.
- St John Ambulance.
- Fire and Emergency Services.
- WA Police.
- Australia Post.
- Landgate.
- Alinta Gas.
- ATCO.

All other costs associated with a change of street address remain the responsibility of the owner. This includes the replacement and/or relocation of letterboxes, alterations to numbers on buildings, replacing/removing painted kerb-side numbers, alterations to business and personal stationery, and notifications to other Government agencies (which are not mentioned above), business contacts, friends and acquaintances etc..

All street numbers will be consecutive and where a street number has been allocated to a property, that number must be used.

Please note that in some circumstances (i.e. subdivisions), properties may require the addition of a prefix or suffix to the street number.

Enquiries

For enquiries or to request preliminary advice on what street numbers may be appropriate for a specific site, please contact the City's Planning Services on 9237 9222 or email city@subiaco.wa.gov.au.

This information is available in alternative formats upon request.