



Work Health and Safety Management Protocol

Objective

The objective of this protocol is to state the City of Subiaco's Commitment to Work Health and Safety.

Scope

This protocol applies to all workers at the City as defined by the *Work Health & Safety Act 2020*.

Protocol

The City of Subiaco recognises its duty of care and is committed to achieving the highest standard in work health and safety. This duty of care is shared by everyone at the City. The City together with the Health & Safety Representatives (HSR) and all workers will comply with the requirements of the Work Health & Safety Act 2020 and General Regulations 2022.

To achieve this, the City of Subiaco will:

- implement and monitor the defined Safety Management System (SMS) and supporting documentation as its foundational standard
- implement the safety and health objectives as set out in the WHS Management Plan
- seek continuous work health and safety management performance improvement across all business activities
- consult with workers in the development and improvement of work health and safety policies, procedures, programs and work instructions, wherever appropriate
- provide workers with the necessary information, instruction and training to increase their knowledge and skills in order to work safely
- ensure safety risk are identified, assessed and controlled in an effective and timely manner;
- comply so far as is reasonably practicable with safety laws and standards
- establish and hold all persons within the workplace accountable for their work health and safety responsibilities and duties
- communicate openly with workers about work health and safety matters.

Officers will take responsibility for providing and maintaining a safe and legislatively compliant workplace. Workers will as a minimum cooperate with their Manager and the City on all work health and safety matters, report hazards, incidents and or any other matters posing a risk to safety and or health. The City is committed to this protocol and will review its contents on an annual basis with consultation from the Safety Representatives, WHS Committee and all workers. It is expected, therefore that everyone will meet their defined obligations as stated within the SMS and actively contribute to improvement of the SMS.

Signed by Chief Executive Officer

Date: 5 April 2022

Signed by Chair of the WHS Committee

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