



## Work Health and Safety Management Protocol

### Objective

The objective of this protocol is to state the City of Subiaco's Commitment to Work Health and Safety.

### Scope

This protocol applies to all employees of the City; consultants; contractors; volunteers; visitors and suppliers as defined by the *Occupational Safety and Health Act 1984 (WA)*.

### Protocol

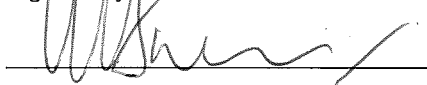
The City of Subiaco recognises its duty of care and is committed to achieving the highest standard in work health and safety of its employees, contractors, volunteers and visitors. This duty of care is shared by everyone at the City. The City together with the OSH Representatives and all employees will comply with the requirements of the *Occupational Safety and Health Act 1984 (WA)* and the *Occupational Safety and Health Regulations 1996 (WA)*.

To achieve this, the City of Subiaco will:-

- Implement and monitor the defined Work Health and Safety Management System (WHSMS) and supporting documentation as its foundational standard;
- Implement the safety and health objectives as set out in the OSH Management Plan;
- Seek continuous work health and safety management performance improvement across all business activities;
- Consult with employees, contractors and volunteers in the development and improvement of work health and safety policies, procedures, programs and work instructions, wherever appropriate;
- Provide employees, contractors, visitors and volunteers with the necessary information, instruction and training to increase their knowledge and skills in order to work safely;
- Ensure hazards are identified, risk assessed and controlled in an effective and timely manner;
- Comply so far as is reasonably practicable with all applicable health, safety and environmental laws and standards;
- Establish and hold all persons within the workplace accountable for their work health and safety responsibilities and duties;
- Communicate openly with employees, contractors, volunteers and visitors about work health and safety matters.

Management will take responsibility for providing and maintaining a safe and legislatively compliant workplace. Employees will as a minimum cooperate with their Manager and the City on all work health and safety matters, report hazards, incidents and or any other matters posing a risk to safety and or health. The City is committed to this protocol and will review its contents on an annual basis with consultation from the OSH Representatives, OSH Committee and all employees. It is expected, therefore that everyone will meet their defined obligations as stated within the WHSMS and actively contribute to the management system improvement.

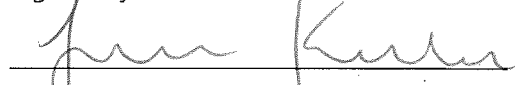
Signed by Chief Executive Officer



Date:

17/2/21

Signed by Chair of the WHS Committee



Date:

17/2/21