Information sheet



Heritage Advisory Service

Owners of places of recognised cultural heritage significance listed on the Local Planning Scheme Heritage List or places located within a designated heritage area can obtain complimentary professional architectural and conservation advice from a local heritage architect engaged by the City as an advisor.

When is heritage advice valuable?

A heritage architect can assist with the conservation and development of your heritage property by providing advice on:

- Sympathetic design approaches for extensions and alterations.
- Any repairs or maintenance e.g. roofing, gutters, painting, rising damp issues.
- Conservation works.
- Advice on the design of new buildings in heritage areas.

This advice can be valuable in developing a design that respects and enhances the heritage values of your property or area. As a result, the final development application may be able to be processed more efficiently.

Note: This advice is restricted to heritage architectural and conservation solutions and does not address compliance with Local Planning Scheme, Policy and Residential Design Code requirements.

What does heritage advice involve?

Heritage advice can involve a site visit to offer guidance on conservation works or on a sympathetic development approach. Applicants are also encouraged to engage an architect, designer and/or builder with demonstrated ability in heritage projects. A Heritage Advisor can also meet with an applicant and their designer to discuss proposals with rough sketches before an application is lodged.

The service aims to encourage practical and responsible approaches to conservation and design. It is not intended that the advisor replace the role of a normal architectural service and applicants will need to engage their own professionals to produce the required design drawings for the development application and subsequent building licence application.

How to arrange access to the heritage advisory service

An applicant can choose from three heritage architects that have been engaged by the City to provide this advisory service. In order to access this service you will need to contact the Coordinator Heritage and Projects on 9237 9222.

The advisory service is limited to a 1.5 hour consultation with the architect. Following the consultation the architect will compile a report outlining the advice given. A copy of this report will be lodged in the City's record system on the property file and a copy will be provided to the applicant for reference.

This information is available in alternative formats upon request.