

Trading in Public Places Local Law 2014

Application for outdoor dining permit with associated permanent structure

Details of applicant

Surname: _____ Given name: _____

Residential Address: _____

Suburb: _____ Postcode: _____

Telephone: H _____ M _____

Email: _____

Details of Business

Business name: _____

ABN: _____

Business address: _____

Suburb: _____ Postcode: _____

Postal address: _____

Email: _____

Telephone: _____ Fax: _____

Proposed hours of operation

Monday: _____ Friday: _____

Tuesday: _____ Saturday: _____

Wednesday: _____ Sunday: _____

Thursday: _____ Public Holidays: _____

Details of proposed outdoor dining area

Length (m): _____ Width (m): _____

Number and description of tables and chairs, including materials and dimensions.
To be removed when outdoor dining area not in operation:

Number and description, including material and dimensions, of any other temporary structures. To be removed when outdoor dining area not in operation:

Description of any permanent structures. To remain when outdoor dining area not in operation (please refer to Parklets and Outdoor Dining Structures Policy and Guidelines):

Details of public liability insurance (minimum cover \$20 000 000)

Name of company/broker: _____

Policy number: _____ Expiry date: _____

The policy must be in the joint names of the City and the Applicant and indemnify the City against any claim for damages which may arise in, or out of, construction, maintenance, use or removal of the Works.

To be submitted with this application:

- 1 A scale plan (e.g. 1:50) of the proposed outdoor dining area showing the:
 - (a) location and dimension of the proposed dining area
 - (b) position of all tables, chairs, umbrellas, wind blocks, planter boxes and any other temporary structures proposed to be provided within the dining area
 - (c) position and design of any permanent structures to be provided within the dining area (**property owner support required**)
 - (d) 1.5 metre wide clear passage to allow pedestrian flow
 - (e) any existing features (street trees, benches, bus stops etc.)

- 2 Colour photographs of the tables, chairs and any other structures to be set up in the dining area.

- 3 A copy of the current public liability policy, in joint names of the City and the Applicant.

- 4 Payment of the application fee.

This form must be completed in full and submitted with all of the above mentioned items. Incomplete applications will be returned without assessment. If you have any queries, please contact the city on 9237 9222.

Signature of landowner: _____ Date: _____

Signature of applicant: _____ Date: _____

OFFICE USE ONLY	
Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Not approved
Authorised Person:	Date: