

# Trading in Public Places Local Law 2014



## Application for a street market permit

### Details of applicant

Surname: \_\_\_\_\_ Given name: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: H \_\_\_\_\_ M \_\_\_\_\_

Email: \_\_\_\_\_

### Details of market manager

Surname: \_\_\_\_\_ Given name: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: H \_\_\_\_\_ M \_\_\_\_\_

Email: \_\_\_\_\_

### Details of street market

Business name: \_\_\_\_\_

ABN: \_\_\_\_\_

Business address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Event date/s: \_\_\_\_\_

Total number of stalls: \_\_\_\_\_

Estimated patron numbers: \_\_\_\_\_

### Proposed hours of operation

Monday: \_\_\_\_\_ Friday: \_\_\_\_\_

Tuesday: \_\_\_\_\_ Saturday: \_\_\_\_\_

Wednesday: \_\_\_\_\_ Sunday: \_\_\_\_\_

Thursday: \_\_\_\_\_ Public Holidays: \_\_\_\_\_

When will market set up commence? \_\_\_\_\_

When will the market area pack up be completed? \_\_\_\_\_

**Proposed location**

Is the location a road or thoroughfare?      YES            NO     

Details: \_\_\_\_\_

Is the location a city park or reserve?      YES            NO     

Details: \_\_\_\_\_

Other location details: \_\_\_\_\_

Please provide a site plan that contains all information specified on the following page.

**Sanitary facilities provided**

Specify the number of:	WCs	Hand basins	Urinals /troughs	Accessible /disabled
<b>Male</b>				
<b>Female</b>				
<b>Unisex</b>				

**Details of public liability insurance (Minimum Cover \$20,000,000)**

Name of company/broker: \_\_\_\_\_

Policy number: \_\_\_\_\_ Expiry date: \_\_\_\_\_

\*The City of Subiaco must be noted on the policy for its rights and interests.\*

**Additional details**

Will alcohol be supplied at this event?      YES         NO  

Will food be supplied at this event?      YES         NO  

Is traffic likely to be effected?      YES         NO  

Will there be street entertainment?      YES         NO  

Will there be any large temporary structures?      YES         NO  

Will noise from the event impact surrounding residents?      YES         NO  

**If the answer to any of these questions is YES please consult the Street Market Requirements for additional information.**

## Site plan for your event

A site plan is required for your event, drawn to a scale of 1:100.

Please include everything proposed for the site and ensure that all stakeholders are given a copy. The following points are to be considered:

- The surrounding area
- All entrances and exits
- Emergency access routes
- Paths used by vehicles
- Paths for pedestrians only
- Parking around the venue
- Stage location
- Seating arrangements
- Entertainment sites
- Temporary structure sites
- First aid posts
- Security / police locations (*including numbers*)
- Lost children/property
- Drinking water sites
- Food vendor/stalls
- Liquor outlets
- Approved liquor consumption areas
- Toilet facilities available
- Communications Centre
- Fire extinguishers
- Refuse containers
- Public telephones
- Disability access and parking
- Road closures and traffic management
- Fencing
- Lighting (*including emergency lighting*)

**This form must be completed in full and submitted along with all of the above mentioned items. Failure to do so will delay the assessment of your application.**

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE USE ONLY		
Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Not approved
_____	Date:	_____
Nathan Russell Manager Building and Health Services		