

# Construction Management Plan

## Small Projects

### What is a Construction Management Plan?

A Construction Management Plan (CMP) is an agreement between the builder or developer and the City of Subiaco, addressing the issues that are relevant during building activity. A CMP must explain in detail how a range of health, safety, traffic and amenity issues relating to the construction site will be managed to reduce the impact on the surrounding community.

### When is a CMP required?

A CMP may be required as a condition of development approval. In this case it should be submitted together with the application for a building permit. The city's Building Services may also request a CMP after receiving an application for a building permit if they believe it is appropriate for the particular works.

### When can this template be used?

This template may be used as the basis for a CMP if the works relate to a single residential dwelling or small commercial projects.

### Is further information or assistance available?

Information that may be helpful in preparing your construction management plan is available on the Building and renovating pages on the city's website [www.subiaco.wa.gov.au](http://www.subiaco.wa.gov.au)

For further information or assistance please contact Building Services by telephoning (08) 9237 9254 or emailing [city@subiaco.wa.gov.au](mailto:city@subiaco.wa.gov.au).

### INSTRUCTIONS

- Please attach a detailed site plan.
- Please ensure that you complete all sections. If you believe a section is not applicable please explain why.
- If you require additional space please attach a separate document.
- **Additional applications may be required.**

Property address:


Builder name:

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Contact person name:

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Postal address:


Email address:

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Contact phone number:

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BA number (Office Use)

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How will you manage sand and dust? An information sheet is available on the [city's website](#).


How will you manage noise? Consider site works as well as deliveries and waste collection. You should incorporate the control of noise practices set out in Section 6 of the Australian Standard 2436-1981 'Guide to Noise control on construction, maintenance and demolition sites'.


How will you manage vibration? Will you be conducting a dilapidation survey of adjoining properties?


How will you fence and secure the site for the safety of the public?


How will you manage the storage and removal of waste?


How will you manage deliveries and vehicle access to the site? Consider the impact on nearby residents, pedestrians, vehicular traffic and existing infrastructure. Will there be a need to store materials on a street, thoroughfare or verge? Information on [commercial parking permits](#) and [obstruction permits](#) is available on the city's website.


How will you manage parking for personnel including contractors? Information on commercial parking permits is available on the [city's website](#).


How will you manage communication with neighbours, including informing them of anticipated impacts and responding to any concerns?


Will any road, laneway, footpath or verge be obstructed?      Yes  No

If yes, you are required to submit an application to obstruct road, footpath or verge at least 10 full working days in advance if traffic management will be required. If no traffic management will be required, the application must be submitted at least 5 full working days in advance. Further information and application forms are available on the [city's website](#).

Will the works affect other land?      Yes  No

A person responsible for work must ensure that the work does not adversely affect land beyond the boundaries of the works land unless the relevant consents have been obtained as required by Part 6 Division 2 of the *Building Act 2011*, or a court order has approved the carrying out of the work. Further information is available on the [Building Commission's website](#). Please note, if the assessment of the city's Building Surveyors is that the works will affect other land, you will be required to supply either the relevant consent OR advice from a structural engineer confirming that the works will not affect other land.

Will you need to do works before 7am or after 7pm Monday to Saturday, or on a public holiday?

Yes  No

The *Environmental Protection (Noise) Regulations 1997* allow construction noise to be created between 7am and 7pm on any day which is not a Sunday or public holiday.

If you need to do works outside these times you are required to submit a noise management plan no less than 7 days before proposed commencement of out of hours works. Further information is available on the [city's website](#).

**DECLARATION**

Please select applicable.

As the responsible person for the works / stage of works, in the attached / previously lodged Application for Building Permit, I declare that the information provided is true and correct and agree to carry out the actions set out in this Construction Management Plan.

Signature:	
Name:	
Role:	
Date:	

OFFICE USE

Approved	YES / NO	Date:		TRIM ref:	
Further details requested	YES / NO	Date:		TRIM ref:	
Further details supplied	YES / NO	Date:		TRIM ref:	
Approved with modification	YES / NO	Date:		TRIM ref:	