



## **Economic and Business Development and Sustainability Committee Terms of Reference**

### **Establishment**

The Economic and Business Development and Sustainability Committee is established by the City of Subiaco under section 5.8 of the *Local Government Act 1995* (Committee).

### **Objective**

The objectives of the Committee are to provide advice to Council on any economic and business development and sustainability strategies, policies, initiatives, and actions.

### **Areas of responsibility**

To provide advice and recommendations to the Council in relation to:

#### **Strategies, Policies, Initiatives, and Actions**

- Developing, reviewing, delivering, and reporting on the City's economic, business development and sustainability policies, strategies, initiatives, and actions.
- Funding for future City proposals, projects, initiatives, and actions.
- Initiatives that support and improve economic and business development and sustainability in the City.
- Reports provided by staff on current and emerging economic and business development and sustainability issues, and any local factors affecting local business.
- Any economic and business development and sustainability matters on which Council may seek the Committee's advice or recommendations.

#### **Advocacy**

- Raising the profile of economic and business development with all stakeholders.
- Broadly representing business and community views on matters brought before the Committee.

#### **Investment**

- Encouraging investment in Subiaco.

#### **Communication, collaboration and innovation**

- Fostering a culture of engagement, participation, creativity and forward-focused problem-solving.

## **Membership**

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The Committee consists of:

- Four (4) elected members.
- A maximum of two (2) representatives from the Subiaco community including business owners, business representatives or local community members.

Recruitment of the Subiaco community representatives to the Committee is to commence at least two (2) months prior to the local government ordinary election that brings the term of Committee members to an end, so that if possible, candidates may be considered by Council for appointment to the Committee as Subiaco community representatives at the first or second ordinary Council meeting after the relevant local government ordinary election.

## **Meetings**

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The Committee meets once every two (2) months, or as required.

## **Invitation to meetings**

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Relevant industry, government or commercial sector representatives or any local business owner or representative may be invited, with the Committee's agreement, to present to members of the Committee to augment its skills and enhance its capacity to achieve its objectives.

Such attendees may not vote.

Examples of relevant industry and government organisations where senior representatives may be invited include, but are not limited to: Tourism Western Australia, Small Business Development Commission, Western Australian Chamber of Commerce, Property Council, Development WA.

## **Delegated Authority**

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There are no powers delegated to this Committee.

## **Reporting**

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Recommendations from this Committee will be referred to Council for consideration.

## **Term**

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Appointment is for two (2) years or until the next ordinary local government election day (whichever happens first).