

HOW TO CHANGE YOUR PASSWORD

Log in to your Digital E-Permit account via <https://subiaco.wa.gov.au> using your email address as your username and enter password.

On the home page, click on **Settings**

The screenshot shows the 'Digital Permits' home page. At the top left is the City of Subiaco logo. The page title is 'Digital Permits'. A navigation bar at the top contains 'Home' and 'Settings' (highlighted with a green box) and 'Logout'. The main content area is titled 'My Permits' and includes a '+ New Application' button. Below this is a section for 'Residential or Visitor Parking Permits.' with a link icon. It lists two permits: 'Residential Parking Permit' (Permit # 73) with an 'Active' status and 'Visitor Parking Permit' (Permit # 74) with an 'Approved' status. Each permit card has 'Manage Vehicles' or 'Manage Bookings' and 'Permit Details' buttons. The footer contains 'v250523 Build 3', the 'easypark' logo, and a 'Privacy' link.

select **Change Password**

This screenshot shows the same 'Digital Permits' home page, but with the 'Settings' menu open. The 'Settings' menu is located in the top right corner and contains the following options: 'Edit User Detail', 'Favourites', 'Change Password' (highlighted with a green box), and 'Transaction History'. The main content area now shows the 'Visitor Parking Permit' (Permit # 74) with an 'Approved' status and the 'Residential Parking Permit' (Permit # 73) with an 'Application Pending' status. The footer remains the same as in the previous screenshot.

Complete **all** the below fields - Passwords must be a minimum of 10 digits and are alphanumerical (**must include uppercase, lowercase, numbers and special symbols**).

And then click **Update**

The screenshot displays a web interface for changing a password. At the top left is the City of Subiaco logo. The page title is 'Digital Permits'. A navigation bar contains 'Home', 'Settings', and 'Logout'. The main content area features a 'Change Password' form with three input fields: 'Current password', 'New password', and 'Confirm new password'. Each field has a small eye icon to the right, indicating a visibility toggle. A green box highlights the 'Current password' label and its corresponding input field. Below the fields are two buttons: a grey 'Cancel' button and a blue 'Update' button, which is also highlighted with a green box. The footer contains the version information 'v250523 Build 3', the 'easypark' logo, and a 'Privacy' link.