

## Alleged Behavioural Breach Complaint Form - Code of Conduct for Council Members, Committee Members and Candidates

Schedule 1, Division 3 of the *Local Government (Model Code of Conduct) Regulations 2021*

- NOTE:** A complaint about an alleged breach must be made —
- (a) in writing in the form approved by the local government
  - (b) to an authorised person
  - (c) within one month after the occurrence of the alleged breach.

Name of person who is making the complaint:	
Name: _____	
<u>Given Name(s)</u>	<u>Family Name</u>

Contact details of person making the complaint:
Address: _____
Email: _____
Contact number: _____

Name of the local government (city, town, shire) concerned:

Name of council member, committee member, candidate alleged to have committed the breach:

State the full details of the alleged breach. Attach any supporting evidence to your complaint form.

**Date of alleged breach:**

\_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_\_

**SIGNED:**

**Complainant's signature:** .....

**Date of signing:** \_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_\_

**Received by Authorised Officer**

**Authorised Officer's Name:** .....

**Authorised Officer's Signature:** .....

**Date received:** \_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_\_

**NOTE TO PERSON MAKING THE COMPLAINT:**

This form should be completed, dated and signed by the person making a complaint of an alleged behavioural breach under Division 3 of the Code of Conduct for Council Members, Committee Members and Candidates. The complaint is to be specific about the alleged breach and include the relevant section/subsection of the alleged breach.

The complaint must be made to the authorised officer within one month after the occurrence of the alleged breach.

Complaints relating to:

- An alleged conduct breach under Division 4 of the Code of Conduct, or
- An alleged specified breach under section 8A.4 of the *Local Government Act*, or
- A general complaint under section 8A.28 of the *Local Government Act*.

should be made to the [Office of the Local Government Inspector](#).

**Signed complaint form is to be forwarded to the authorised officer by email to [ceo@subiaco.wa.gov.au](mailto:ceo@subiaco.wa.gov.au) or by post, marked confidential to the attention of the compliant officer, PO Box 270 Rokeby Road SUBIACO WA 6904.**