



# Active reserves sports fields booking form

**Please fill out the form below and return it to the city, either in person or by mail.**

This form is to be used when booking **all** one off sporting activities or events that are not considered part of the sporting clubs seasonal bookings and ground allocations.

## Booking details

Name of organisation: \_\_\_\_\_  
Name of applicant: \_\_\_\_\_  
Postal address: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Phone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Mobile) \_\_\_\_\_  
Fax: \_\_\_\_\_ Email: \_\_\_\_\_

## Sporting event details

Field to be hired: \_\_\_\_\_  
Sports event details: \_\_\_\_\_  
Date(s) required: \_\_\_\_\_  
Number of attendee's: \_\_\_\_\_  
Time required (including setting up and cleaning up) from: \_\_\_\_\_ to: \_\_\_\_\_

*(\*\*\*Please note, East One at Rosalie Park is not available for casual bookings)*

Please state any equipment you will be bringing onto the park or reserve:  
(eg sports equipment, chairs, tables etc):

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## Fees and charges

In line with the City's schedule of fees and charges, all casual bookings will incur a fee of \$57.70 per field, per session. Bookings will incur an administration fee of \$120 per booking.

## Terms and Conditions

I have read, understood and accept the terms and conditions specified in the attached document in relation to the use of City of Subiaco parks and reserves and verify that I am in a position to accept these terms and conditions on behalf of myself and the organisation I represent. I declare that the above information is, to the best of my knowledge, true and correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

Date: \_\_\_\_\_