

Information Sheet

1.0 Introduction

The City of Subiaco has a heritage grants fund to demonstrate its commitment to landowners who want to contribute to the retention and enhancement of Subiaco's built heritage.

2.0 Eligibility

The City of Subiaco Heritage Grants Fund will be available to owner (s) of property that satisfy all of the following criteria:

- (a) The property is privately owned or owned by a not-for-profit organisation
- (b) The property is included on the Town Planning Scheme Heritage List or is a contributory place located within a Heritage Area adopted under the Town Planning Scheme..

Note that the Town Planning Scheme Heritage List is different from the Local Government Inventory which is an information resource only and does not have statutory force and effect in terms of planning control.

3.0 Funding works

Eligible applicants are encouraged to seek funding for conservation works which are in the public view and enhance and reveal the heritage significance of the property and/or urgent conservation works required in order to stabilise a building:

Examples of such works include but are not limited to:

- (a) Tuck-pointing, re-pointing and restoration of facades;
- (b) Re-roofing and guttering with matching original materials;
- (c) Repairs to original detailing;
- (d) Restoration of verandahs;
- (e) Paint and render removal;
- (f) Chimney repairs;
- (g) Repairs to original fences and/or reconstruction or construction of a sympathetic fence;
- (h) Re-stumping; and
- (i) Treatment of rising damp and salt attack

Note that it is the responsibility of the applicant to ensure that all the necessary building permits and planning approvals have been granted.

4.0 Works not eligible for the Heritage Grants Fund

The following works will not be eligible for the Heritage Grants Fund:

- (a) Any works already completed prior to application are not eligible and no retrospective grants for works already completed will be considered;
- (b) All internal works apart from those structural works required to stabilise a building;
- (c) Landscaping; and
- (d) New additions and extensions.

5.0 Selection Criteria

The following selection criteria will be applied:

- (a) The proposal demonstrates a consistency with the conservation principles outlined in the Burra Charter;
- (b) The contribution the proposed work will make to the retention of the heritage dwelling;
- (c) The degree to which the proposal is sympathetic to the significance of the heritage dwelling;
- (d) In the case of a contributory building located in a heritage area the contribution the proposed work will make to the significance of the area.
- (d) The urgency of the works; and
- (e) Heritage places that have not previously received a heritage grant.

6.0 Grant Details

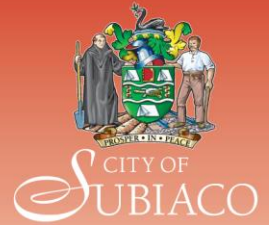
Two rounds of applications will be undertaken per financial year and will generally consist of half of the annual funding allocated by the city.

Generally eligible projects are entitled to 50% of the total cost of the works up to a maximum of \$5,000. Only the cash cost of a project is taken into consideration. At its discretion the Council may consider a grant allocation of over \$5,000. Applicants proposing an exceptional project that will require in excess of \$5,000 in grant assistance should contact the city prior to discuss their proposal.

7.0 Application Process

Prior to Commencement of Works

Prior to submitting an application the applicant should contact the City of Subiaco to determine whether the conservation works proposed are eligible for funding in principle.



When applying for grant funding the property owner must submit the City of Subiaco Heritage Grants Fund application form along with all supporting documentation outlined on the form. Note: Some works may require a planning application to be submitted and approved by the city prior to commencement.

All applicants will receive a letter acknowledging their application.

The applications are determined by Council and all applicants will be notified in writing.

Successful applicants will be provided with a formal notice of preliminary approval confirming the amount of grant funding approved. The letter of acceptance of the conditions for grant funding must be signed and returned to the city within 28 days of being notified of eligibility to the Heritage Grants Fund.

Commencement of Works

Works must commence according to the approved documentation and be completed within 12 months of the date of the grant being allocated. (Works that do not comply with the conditions of the approved documentation may have their funding revoked).

Upon Completion of Work

Upon completion of work the applicant is to advise the city and the city's heritage officer will undertake an inspection of the place.

Applicants must pay for the works and present proof of payment to the city along with photographs of the completed works and a certificate of practical completion by architect where relevant.

Following approval for the completed project being granted by the City of Subiaco a cheque for the agreed amount will be issued to the property owner.