

# Demolition permit application guide

This guide provides a checklist of the information to supply with your demolition permit application. Within 10 business days the city will process your application or advise you that further information is required. If further information is requested by the city you will have 21 calendar days to submit the required information or your application will be deemed refused and returned to you without refund, as per the requirements of the *Building Act 2011*.

It is advisable that before submitting any building application you check with the city's planning services department to determine whether planning approval is required.

The following information **MUST** be submitted with your demolition application.

<input type="checkbox"/>	Completed BA5 Demolition Permit application form – available on the city's <a href="#">website</a> (PDF, 49KB). The completed form: • Must name, and be signed by, each owner of the land on which the building or incidental structure is to be located. An agent or attorney can sign on behalf of an owner. Proof of the agreement that an agent can sign for the owner is required. • Must name, and be signed by, the person who proposes to be named as the demolition contractor on the demolition permit. The demolition contractor must be licenced to undertake the proposed demolition work.
<input type="checkbox"/>	Applicable Fees – please see the <a href="#">Building services fee schedule</a> (PDF, 156KB) for relevant application fees.
<input type="checkbox"/>	Site Plan indicating the structures to be demolished - scale 1:200/1:100.
<input type="checkbox"/>	Rodent-bait certificate indicating that the building(s) to be demolished have been treated at least 14 days before the anticipated approval date.
<input type="checkbox"/>	Consent from any landowners adversely affected by the demolition – see the <a href="#">Building Commission website</a> for further information and forms.
<input type="checkbox"/>	Completed Building and Construction Industry Training Fund levy form if estimated GST inclusive work value exceeds \$20,000.00.

The following information **SHOULD** be submitted with your demolition application.

<input type="checkbox"/>	Construction Management Plan – a template is available on the city's <a href="#">website</a> .
<input type="checkbox"/>	Noise Management Plan – include the details of neighbour notification(s), proposed working hours and demolition method and equipment proposed e.g., implosion method, jackhammers, rock-breakers etc.
<input type="checkbox"/>	Vibration Management Plan – demonstrating that the level of vibration transmitted to adjoining buildings will not cause undue nuisance or damage.
<input type="checkbox"/>	Copy of the demolition contractor's licence from WorkSafe Western Australia for the relevant classification of building to be demolished.
<input type="checkbox"/>	Dilapidation survey and report of any buildings on the property(s) adjoining the demolition site.