

MOBILE PRINTING SERVICE

Print from anywhere, Pick up at the library.

With our new MobilePrint Service™, you can use your personal computer or mobile device to print to the library's printers from anywhere. Simply submit documents for printing and come to the library to release and pick up your document.

How to print from a laptop or desktop computer at home or work:

- Begin by visiting: <http://www.printeron.net/cosl/subiaco>
- Select the printer and enter your email address.
- Browse your computer to find and select the file that you wish to print.
- Click the green print icon (you will see the status of your print job and a reference number).
- The print job will be sent to the library.
- At the Self Service Station in the library, select "Release a Print Job".
- Enter the email address you supplied and select your print job and pay.

Your print job will be printed.

How to use email to send something directly to library print system:

- Email from any device directly to the library's print system at cosl-subiac0-a4-bw-simplex@printspots.com or cosl-subiac0-a4-col-simplex@printspots.com
- At the Print Release Terminal in the library, select "Release a Print Job".
- Enter the email address you supplied and select your print job and pay.

Your print job will be printed.

How to print from tablet or smartphone app:

- Install and launch the PrinterOn App
- Follow the instructions on the app.
- At the Self Service Station in the library, select "Release a Print Job".
- Enter the email address you supplied and select your print job and pay.

Your print job will be printed.