

# Parking infringements

No one likes receiving parking fines, and most of the time they can be avoided. Some activities, whether attending appointments, shopping or just enjoying a coffee, can take more time than expected, and in these cases, using short-term parking may not be the best option.

Keep in mind these five basic rules, and you should be able to avoid a fine.

- Make sure you take time to read the parking sign.
- Check that you know the times you are allowed to park and allow yourself time to return before your parking expires.
- Ensure you have parked your vehicle within the lines or area permitted.
- Ensure your valid parking ticket is clearly displayed before leaving your vehicle.
- Ensure your valid Residential or Visitor Parking permit is clearly displayed.

Enforcement is the last resort in the city's effort to ensure that it is as easy as possible for everybody to park in Subiaco and to move around.

The city provides a range of short and long term parking facilities throughout the city at various fee scales. Please refer to [www.subiaco.wa.gov.au](http://www.subiaco.wa.gov.au) for maps and ticket information.

Please enjoy your visit to Subiaco and keep parking as hassle free as possible.

## Parking Infringement disputes

### Policy statement

The city aims to provide a high quality service to the public to ensure equity of access and for regulating and directing the movements and parking of vehicular traffic. The city will avoid using traffic management practices as a primary source of revenue, promote good public relations at all times, and ensure a fair, efficient, helpful and friendly service.

### Policy application

Persons contravening parking local laws will receive infringement notices with which they will be expected to comply and which will be enforced.

Infringement notices will be issued under reasonable circumstances and will not be issued over trivial matters or when a warning notice is more appropriate. An infringement notice issued under reasonable circumstances may be reviewed if the recipient claims special circumstances led to the offence.

The circumstances where an infringement may be withdrawn include:

- a broken down vehicle emergency
- a car accident emergency
- a hospital emergency, or
- the vehicle was stolen.

The circumstances where an infringement will not be withdrawn include:

- doctor's appointment when overtime
- hairdresser did not finish on time
- theatre ran overtime
- restaurant service was slow
- a phone call was too important
- meeting with a client went overtime
- did not see the sign
- sign was confusing, or
- did not know that Football Parking Restrictions applied.

## **Requesting a parking infringement be withdrawn**

Your correspondence must be in writing and should be submitted by letter to:

Chief Executive Officer  
City of Subiaco  
PO Box 270  
SUBIACO WA 6904

**A request to withdraw a parking infringement must be lodged within seven (7) days of receiving an infringement.**

**Canvassing of representatives of the city may exclude your application from being processed.**

The city will only accept a request from the driver of the vehicle to which the infringement relates. Requests will not be accepted verbally by phone or in person at the Administration Centre. A request may only be accepted by email if an email is used to send a Word document, for example.

Details of the infringement that need to be included in your correspondence are:

- Name and address.
- Infringement number.
- Date of notice.
- Vehicle registration number.
- Photocopies of all relevant supporting documentation.
- An explanation of why you believe the infringement notice should be reviewed.

It is advisable to retain a copy for your own records until the matter is resolved.