



OWNER / OCCUPIER ROLL

Local government elections are held every two years. If you own property or operate a business within the City of Subiaco you may be entitled to vote as an owner/occupier.

Eligibility criteria applies – determine your eligibility below, complete the enrolment form relevant to your circumstances and lodge it with the City before the due date:

- *Enrolment form 2* – Enrolment eligibility claim
- *Enrolment form 2A* – Application to register a corporate nominee

Application forms are available to download from www.subiaco.wa.gov.au.

OWNER / OCCUPIER ROLL ELIGIBILITY

I am the owner/occupier of a rateable property in the City of Subiaco

Sole owner/occupier

- You can enrol by filling in *Enrolment Form 2*
- Occupiers must have the right to continuously occupy the property for the next three months from date of application under a lease, tenancy agreement or other legal instrument

One of two co-owners/ co-occupiers

- Both property owners/occupiers can enrol by each filling in *Enrolment Form 2*
- Occupiers must have the right to continuously occupy the property for the next three months from date of application under a lease, tenancy agreement or other legal instrument

One of three co-owners/ co-occupiers

- Co-owners/co-occupiers are able to nominate two nominees to enrol on behalf of all owners/occupiers of the property
- Both nominees can enrol by each filling in *Enrolment Form 2* which is signed by *all* co-owners
- Occupiers must have the right to continuously occupy the property for the next three months from date of application under a lease, tenancy agreement or other legal instrument

I am an authorised person of a body corporate that occupies a rateable property in the City of Subiaco

- An authorised person of a body corporate is able to nominate two eligible nominees to enrol on behalf of the body corporate
- Both nominees can be enrolled by the authorised person of the body corporate filling in *Enrolment Form 2A*
- Occupiers must have the right to continuously occupy the property for the next three months from date of application under a lease, tenancy agreement or other legal instrument

If you are unsure about any of the above information, please contact the City on (08) 9237 9222

IMPORTANT INFORMATION

- To be eligible for the Owner/Occupier Roll you must be a non-resident who owns or occupies a property in the City of Subiaco or a City of Subiaco resident who owns or occupies a property in another ward to which you reside.
- If you own or occupy a rateable property in multiple wards of the City of Subiaco you may enrol to vote in each of those wards. A separate enrolment form is required for each claim.
- Full details about eligibility are available on the enrolment forms. You must disclose all rateable properties that you own or occupy in the City. You do not need to provide proof of ownership or tenancy unless requested by the City.
- Owners will remain on the roll until they sell the property. Occupiers will stay on the roll for a period of two ordinary elections (elections are held every two years) and are then removed from the roll six months after the second election.



ELIGIBILITY CHECKLIST

If you own or occupy a rateable property in multiple wards of the City of Subiaco you may enrol to vote in each of those wards. A separate enrolment form is required for each claim.

I am a **City of Subiaco resident**:

- Residents who are listed on the State Electoral Roll within the boundaries of the City are automatically placed on the residents' roll
- To check or update your enrolment details visit the Western Australian Electoral Commission's website www.elections.wa.gov.au
- If you are a City of Subiaco resident who is listed on the State Electoral Roll (residents' roll) you may only nominate for the Owner/Occupier Roll if it is in relation to **another property in another ward**

I am the **sole owner** of a rateable property in the City of Subiaco:

- You can enrol by filling in *Enrolment form 2*

I am **one of two co-owners** of a rateable property in the City of Subiaco:

- Both property owners can enrol by filling in *Enrolment form 2*

I am **one of three or more co-owners** of a rateable property in the City of Subiaco:

- Co-owners are able to nominate two nominees to enrol on behalf of all owners of the property
- Both nominees can enrol by filling in *Enrolment form 2*, all co-owners must sign the form

I am the **sole occupier** of a rateable property in the City of Subiaco:

- To be eligible to enrol you must have the right to continuously occupy the property for the next three months from date of application under a lease, tenancy agreement or other legal instrument
- If eligible you can enrol by filling in *Enrolment form 2*

I am **one of two co-occupiers** of a rateable property in the City of Subiaco:

- To be eligible to enrol you must have the right to continuously occupy the property for the next three months from date of application under a lease, tenancy agreement or other legal instrument
- If eligible both property occupiers can enrol by filling in *Enrolment form 2*

I am **one of three or more co-occupiers** of a rateable property in the City of Subiaco:

- To be eligible to enrol you must have the right to continuously occupy the property for the next three months from date of application under a lease, tenancy agreement or other legal instrument
- Co-occupiers are able to nominate two eligible nominees to enrol on behalf of all occupiers of the property
- Both nominees can enrol by filling in *Enrolment form 2*, all co-occupiers must sign the form

I am an **authorised person of a body corporate that owns** a rateable property in the City of Subiaco:

- An authorised person of a body corporate is able to nominate two eligible nominees to enrol on behalf of the body corporate
- Both nominees can be enrolled by the authorised person of the body corporate by filling in *Enrolment form 2A*

I am an **authorised person of a body corporate that occupies** a rateable property in the City of Subiaco:

- To be eligible to enrol you must have the right to continuously occupy the property for the next three months from date of application under a lease, tenancy agreement or other legal instrument
- An authorised person of a body corporate is able to nominate two eligible nominees to enrol on behalf of the body corporate
- Both nominees can be enrolled by the authorised person of the body corporate by filling in *Enrolment form 2A*

YOUR VOICE
MATTERS

IMPORTANT DATES

To be eligible to vote in this year's election, enrolment forms must be lodged with the City before **Friday 25 August 2023**.

Ballot papers will be sent to all registered voters approximately three weeks prior to the election and your postal vote must be received by mail or lodged in person at the City's Administration Centre by **6pm on Saturday 21 October 2023**.